

Dear parent/carer,

Following the announcement from the Scottish Government regarding the extended period of Home Learning until 31st January 2021, I am writing to outline our plans to deliver this. Please be assured that we are well prepared as this has very much been part of our planning since our return in August.

Attending lessons

As in the first Lockdown, all lessons will be delivered using MS Teams which can be accessed through learners' Glow accounts – every pupil has been using Teams regularly and knows their log in details, however, please contact us as a matter of urgency should there be any access issues. Learners will need access to an internet enabled device (laptop, PC, tablet, **Xbox, Playstation**, etc). I cannot stress enough how important it is at this point in the school year that all pupils access and engage in their classwork to ensure they continue to make progress in their learning. Attendance during lessons and engagement with classwork will be monitored **every** period. Pupils will be asked to indicate to their class teacher at the start of each lesson that they are online. They will also be expected to evidence their engagement with the lesson and demonstrate their progress in learning by completing tasks and posting their work. The House Team will monitor this daily and be in regular contact with parents where any attendance or engagement issues become apparent. Please remind your child that good conduct is expected whether pupils are learning online at home, or in the building. If you feel we can support you in any way with engagement, please get in touch.

The structure of the school day

In order to facilitate home learning and provide a safe space for the children of Key Workers and more vulnerable pupils to learn, we will continue with our normal timetabled day. Pupils in S4-6 will follow their timetable **in full** accessing Teams as and when their classes are currently scheduled. Their teacher will be present online to facilitate learning.

From previous experience we found a full timetable to be too much for families of BGE pupils to support at home, therefore, we have built in some time for pupils in S1 – 3 to engage in other activities or consolidate their learning, whichever they prefer. This means that there will be **no classes during P3 and P7 for pupils in S1-3**. We will continue to review the structure of the timetabled day as the situation develops.

BGE	1	2	Interval	3	4	5	Lunch	6	7
Mon - Thurs	08:30-09:20	09:20-10:10	10:10-10:25	10:25-11:15	11:15-12:05	12:05-12:55	12:55-13:45	13:45-14:35	14:35-15:25
Friday	08:30-09:20	09:20-10:10	10:10-10:30	10:30-11:20	11:20-12:10				

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A Community Learning Together



Safety during In-school learning

As you will be aware some pupils are being supported with their learning in school, including the children of Key workers. Until now only adults and pupils in S4 – S6 have been required to wear their mask at all times however, given the new variant of the virus is believed to be significantly more transmissible we will require **everyone** in the building to wear a mask at all times, including our younger pupils. We will also try to ensure social distancing in all classes too. I would appreciate it if you could discuss the importance of adhering to this with your child(ren) if they are in school.

Contact Information

We plan to be in contact with you regularly whilst in lockdown, however if you need to get in touch with us please do not hesitate to contact us.

Yours sincerely

Tracey Loudon

Headteacher

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